

**DEWITT DOWNTOWN DEVELOPMENT AUTHORITY
Meeting Minutes– BOARD OF DIRECTORS MEETING
Tuesday, August 13, 2024**

CALL TO ORDER:

DDA Chair Andy Joslyn called the DeWitt Downtown Development Authority Board of Directors meeting to order at 12:02 pm.

Directors Present: Emmie Musser (arrived at 12:12 pm), Andy Joslyn, Sheryl Landgraf, Cathy Mitchell, Sue Leeming, & Alex Crippen

Directors Absent: Corey Rees, Christy Callahan, & Joel Dillingham

Others Present: Daniel Coss, City Administrator
Jennifer Roberts, DDA Coordinator
Russell Shellberg, Fox 47 WSYM

APPROVAL OF AGENDA: Motion by Director Leeming seconded by Director Landgraf and carried by unanimous vote of the board to approve the agenda as presented. **MOTION CARRIED.**

APPROVAL OF THE JULY 9, 2024 MEETING MINUTES: Motion by Director Leeming, seconded by Director Mitchell and carried by unanimous vote of the board to approve the minutes. **MOTION CARRIED.**

APPROVAL OF JULY 2024 ACCOUNTS PAYABLE AND PAYROLL: Motion by Director Landgraf and seconded by Director Leeming and carried by unanimous vote of the board to approve the accounts payable and payroll. **MOTION CARRIED.**

RECEIVE AND FILE MARCH TREASURER’S REPORTS: Motion by Chair Joslyn seconded by Director Leeming and carried by unanimous vote of the board to receive and place on file the treasurer’s report. **MOTION CARRIED.**

PUBLIC COMMENTS: None

OLD BUSINESS: None

NEW BUSINESS:

1. Check Signers

Motion by Chair Joslyn and seconded by Director Leeming and carried by vote of the board to approve Daniel Coss, City Administrator as a check signer for the DDA. **MOTION CARRIED.**

2. Spring Banners

Motion by Director Landgraf and seconded by Chair Joslyn and carried by vote of the board to approve the design and purchase of spring banners. **MOTION CARRIED.**

EXTENDED PUBLIC COMMENTS: None.

STAFF AND COMMITTEE REPORTS:

1. **Coordinators Report:** Downtown Business Owners meeting is set for 8/22. DDA will ask downtown businesses if they would like to participate in the HBA's toys for tots campaign again this year.
2. **City Administrator:** Auditors are here this week. Demo proposals from C2AE has been requested for new property.
3. **Council Report:** Dog Ordinance is being looked into by council. Sister City group will be here in September.

ADJOURNMENT. The meeting was adjourned at 12:42 pm (Motion by Chair Joslyn seconded by Director Landgraf, unanimous vote.)

Respectfully submitted,

Corey Rees, Board Secretary