

**DEWITT DOWNTOWN DEVELOPMENT AUTHORITY
Meeting Minutes– BOARD OF DIRECTORS MEETING
Tuesday, June 11, 2024**

CALL TO ORDER:

DDA Chair Andy Joslyn called the DeWitt Downtown Development Authority Board of Directors meeting to order at 12:01 pm.

Directors Present: Andy Joslyn, Alex Crippen, Sheryl Landgraf, Joel Dillingham, Sue Leeming, Christy Callahan (arrived at 12:09) & Cathy Mitchell

Directors Absent: Emmie Musser & Corey Rees

Others Present: Daniel Coss, City Administrator (left at 12:42)
Jennifer Roberts, DDA Coordinator

APPROVAL OF AGENDA: Motion by Director Leeming seconded by Director Landgraf and carried by unanimous vote of the board to approve the agenda as presented. **MOTION CARRIED.**

APPROVAL OF THE MAY 14, 2024 MEETING MINUTES:

Motion by Director Landgraf, seconded by Director Leeming and carried by unanimous vote of the board to approve the minutes. **MOTION CARRIED.**

APPROVAL OF APRIL 2024 ACCOUNTS PAYABLE AND PAYROLL: Motion by Director Landgraf and seconded by Director Dillingham and carried by unanimous vote of the board to approve the accounts payable and payroll. **MOTION CARRIED.**

RECEIVE AND FILE MARCH TREASURER’S REPORTS: Motion by Director Landgraf seconded by Director Leeming and carried by unanimous vote of the board to receive and place on file the treasurer’s report. **MOTION CARRIED.**

PUBLIC HEARING: To receive public comments on the FY 24-25 Budget

Open: 12:07

Closed: 12:08

PUBLIC COMMENTS: None

OLD BUSINESS: None

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NEW BUSINESS:

1. New Lot Payment

Motion by Director Landgraf and seconded by Director Leeming and carried by vote of the board to approve the payment to the City of DeWitt in the amount of \$80,000.00 as the DDA's contribution for the purchase of 110 N. Scott and 119 W. Jefferson for the future construction of a public parking lot. **MOTION CARRIED.**

2. Budget Amendments

Motion by Director Landgraf and seconded by Director Callahan and carried by vote of the board to approve the fiscal year 2023-2024 budget amendments for the Downtown Development Authority dated June 7, 2024. **MOTION CARRIED.**

3. Budget Adoption

Motion by Director Landgraf and seconded by Chair Joslyn and carried by vote of the board to approve the fiscal year 2023-2024 budget for the Downtown Development Authority dated May 20, 2024. **MOTION CARRIED.**

EXTENDED PUBLIC COMMENTS: None.

STAFF AND COMMITTEE REPORTS:

1. **Coordinators Report:** Dogs are no longer allowed within the market area after two incidents that caused injuries at the first market. DDA hosted two ribbon cuttings in May. Cruise-In is set for June 18th and the next downtown business owners meeting will be August 22nd at 5:30 pm and will be hosted at Freshies.
2. **City Administrator:** Nothing to report
3. **Council Report:** Nothing to report

ADJOURNMENT. The meeting was adjourned at 1:08 pm (Motion by Director Callahan seconded by Director Landgraf, unanimous vote.)

Respectfully submitted,

Corey Rees, Board Secretary