

**DEWITT DOWNTOWN DEVELOPMENT AUTHORITY**  
**Meeting Minutes– BOARD OF DIRECTORS ANNUAL INFORMATIONAL MEETING**  
**Tuesday, July 11, 2023**

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**CALL TO ORDER:**

DDA Chair Andy Joslyn called the DeWitt Downtown Development Authority Board of Directors meeting to order at 12:04 pm.

Directors Present: Andy Joslyn, Corey Rees, Joel Dillingham, Sheryl Landgraf, Cathy Mitchell, Emmie Musser (arrived at 12:06), Kelly Preston (arrived at 12:10) & Christy Callahan

Directors Absent: Sue Leeming

Others Present: Daniel Coss, City Administrator  
Jennifer Roberts, DDA Coordinator

**APPROVAL OF AGENDA:** Motion by Director Callahan seconded by Director Landgraf and carried by unanimous vote of the board to approve the agenda as presented. **MOTION CARRIED.**

**APPROVAL OF THE JUNE 13, 2023, MEETING MINTUES:**

Motion by Director Landgraf, seconded by Director Callahan, and carried by unanimous vote of the board to approve the minutes. **MOTION CARRIED.**

**APPROVAL OF JUNE 2023 ACCOUNTS PAYABLE AND PAYROLL:** Motion by Director Landgraf and seconded by Director Dillingham and carried by unanimous vote of the board to approve the accounts payable and payroll. **MOTION CARRIED.**

**RECEIVE AND FILE JUNE 2023 TREASURER’S REPORTS:** Motion by Director Landgraf and seconded by Director Callahan and carried by unanimous vote of the board to receive and place on file the treasurer’s report. **MOTION CARRIED.**

**PUBLIC COMMENTS:** None

**OLD BUSINESS:** None

**NEW BUSINESS:**

**1. Election of Officers for FY23-24**

Motion by Director Musser and seconded by Director Callahan and carried by unanimous vote of the board to approve the election of the following officers for the FY23-24, Chair: Andy Joslyn, Vice-Chair: Sheryl Landgraf, & Secretary: Corey Rees. **MOTION CARRIED.** Motion by Director Landgraf and seconded by Director Callahan and carried by unanimous vote of the board to approve Joel Dillingham as Treasurer for the FY23-24 Chair: **MOTION CARRIED.** Officers are as follows:

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Chair: Andy Joslyn, Vice-Chair: Sheryl Landgraf, Treasurer: Joel Dillingham, & Secretary: Corey Rees.

**2. Survey**

Discussion regarding the downtown DeWitt Survey. DDA Coordinator will send out another reminder to the downtown businesses to let them know the survey will be closing. The survey will be discussed at the next meeting and information will be sent out to the business owners after.

**EXTENDED PUBLIC COMMENTS:** None.

**STAFF AND COMMITTEE REPORTS:**

1. **Coordinators Report** – Gave update from the Farmers Market Manager and update on the bench installation at the cruise in. Fall banners came in and will go up at the end of September.
2. **City Administrator:** - The playground equipment is going in at Riverside park and they hope to have it done by the end of July early August. Line burial in the downtown is progress.
3. **Council Report:** - The city council elected Maria Ostrander to city council to replace Matt Cooper.

**ADJOURNMENT.** Meeting was adjourned at 12:46pm (Motion by Director Callahan seconded by Director Musser unanimous vote.)

Respectfully submitted,

Corey Rees, Board Secretary