

DEWITT DOWNTOWN DEVELOPMENT AUTHORITY
Meeting Minutes– BOARD OF DIRECTORS
Monday, April 11, 2023

CALL TO ORDER:

DDA Chair Andy Joslyn called the DeWitt Downtown Development Authority Board of Directors meeting to order at 12:01 pm.

Directors Present: Andy Joslyn, Corey Rees (arrived at 12:06), Joel Dillingham, Sue Leeming (arrived at 12:04), Sheryl Landgraf, Emmie Musser (left at 1:06) & Cathy Mitchell, & Kelly Preston (left at 1:09)

Directors Absent: Christy Callahan

Others Present: Daniel Coss, City Administrator
Jennifer Roberts, DDA Coordinator

APPROVAL OF AGENDA: Motion by Director Landgraf, seconded by Director Musser, and carried by unanimous vote of the board to approve the agenda as presented. **MOTION CARRIED.**

APPROVAL OF THE MARCH 14, 2023, MEETING MINTUES:

Motion by Director Landgraf, seconded by Director Dillingham, and carried by unanimous vote of the board to approve the minutes. **MOTION CARRIED.**

APPROVAL OF MARCH 2023 ACCOUNTS PAYABLE AND PAYROLL: Motion by Director Landgraf and seconded by Director Musser. Director Dillingham abstained from voting. Carried by vote of the board to approve the accounts payable and payroll. **MOTION CARRIED.**

RECEIVE AND FILE MARCH 2023 TREASURER’S REPORTS: Motion by Director Preston and seconded by Director Landgraf and carried by unanimous vote of the board to receive and place on file the treasurer’s report. **MOTION CARRIED.**

PUBLIC COMMENTS: None

OLD BUSINESS: None

NEW BUSINESS:

1. M43 Façade Grant

Motion by Director Leeming and seconded by Director Dillingham and carried by vote of the board to approve the reimbursement request for Performance Project, LLC (M43 Fitness) 2022 façade grant in the amount of \$3,347.25.

2. Banners

The board discussed their options for the fall banners for downtown. Jennifer Roberts will get mockups of D461 & D350 from the supplier to bring to the next board meeting.

3. FY 23/24 Budget

General Discussion. New program ideas were suggested such as putting money aside for marketing the downtown and passing on façade grants for the 23-24 fiscal year.. Director Musser offered to obtain proposals for marketing initiatives to bring to the next meeting.

EXTENDED PUBLIC COMMENTS: None.

STAFF AND COMMITTEE REPORTS:

1. **Coordinators Report** – Gave update on bench facts and the upcoming farmers market.
2. **City Administrator:** - N/A
3. **Council Report:** - Road closures were approved for the duathlon. The

ADJOURNMENT. Meeting was adjourned at 1:28pm (Motion by Director Rees seconded by Director Leeming, unanimous vote.)

Respectfully submitted,

Corey Rees, Board Secretary