



Downtown DeWitt Christmas Market  
Saturday, December 3, 2022  
**Food Vendor Application**

**Applicant Information**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Business Name: \_\_\_\_\_

Sales Tax ID: \_\_\_\_\_

Website: \_\_\_\_\_

Facebook: \_\_\_\_\_

Instagram: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Food Vendors only (Please circle one):    Licensed Kitchen    Cottage Food

Previous years that you have participated in this market: \_\_\_\_\_

## Description of Food/Beverages

Please list the items that you will be selling (from most to least). For example, if you sell BBQ and a few sides then your list may read “smoked meats: brisket, ribs, and chicken and sides: mac and cheese, beans, and mashed potatoes.”

Photos are required. Please submit 2-3 photos of your products and 1 booth display photo. Your application will not be considered complete until your photos have been received.

Food/Beverage description:

---

---

---

---

---

---

---

---

**Select your preference:**

- \$40 Food Truck Fee
- \$25 Food Booth Space (Approximately 10’ wide x 10’ deep) **You must provide your own tent.**
- I will need electricity (\$10 additional fee)

## General Information

As a food vendor, you must abide by all MDARD (Michigan Department of Agriculture & Rural Development) rules and regulations. For the health and safety of our customers, your items must either be prepared in a licensed commercial kitchen or fall under Cottage Food rules. If you are a licensed food vendor, you must submit a copy of your license. If you are a Cottage Food vendor, you must follow all rules and labeling standards or we will ask you to remove your items. (For more information regarding Michigan Cottage Food Rules and Regulations please visit: [https://www.michigan.gov/mdard/0,4610,7-125-50772\\_45851-240577--,00.html](https://www.michigan.gov/mdard/0,4610,7-125-50772_45851-240577--,00.html)) If you make and sell any pet food/treats, you must provide a copy of your Commercial Fee License.

**Set up for the event will begin at 12:30 p.m. All vendors MUST arrive no later than 1 p.m. to allow the Downtown DeWitt Christmas Market to open promptly at 2 p.m. The Christmas Market hours are 2-5 p.m.**

- I understand that this is an outdoor event.
- I understand that the Christmas Market may have to be cancelled or rescheduled due to extreme weather (e.g. high winds or dangerous weather threats)
- I understand that my applications will not be reviewed until I have submitted photos of my products, photos of my booth set-up (see above for more information), and any necessary licenses. I will submit everything by November 10, 2022.
- I understand that I will have to provide all electrical cords/surge protectors, carts/hand trucks, generator, and anything else necessary to successfully sell my product.

Photo Permission

- I allow my photos to be used to promote the 2022 Downtown DeWitt Christmas Market. *\*Only photos submitted digitally will be used.*
- I do not allow my photos to be used to promote the 2022 Downtown DeWitt Christmas Market

Please email your applications and photos to [farmersmarket@dewittmi.org](mailto:farmersmarket@dewittmi.org). Or drop off or mail to:

DeWitt DDA  
Attn: Christmas Market  
414 E. Main St.  
DeWitt, MI 48820

Application, photos, and any necessary licenses are due by November 10, 2022. If you are selected to be part of the 2022 Downtown DeWitt Christmas Market, you will be notified by November 18, 2022 and your payment must be received by November 25, 2022. Questions can be directed to Elizabeth Miller, Farmers Market Manager, at [farmersmarket@dewittmi.org](mailto:farmersmarket@dewittmi.org) or 517-624-0286.

I have read the information and requirements regarding the 2022 Downtown DeWitt Christmas Market and agree to abide by and follow these requirements. I would like to be considered for the 2022 Downtown DeWitt Christmas Market.

---

Signature

---

Date