

**DEWITT DOWNTOWN DEVELOPMENT AUTHORITY**  
**Meeting Minutes– BOARD OF DIRECTORS**  
**Monday, September 12, 2022**

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**CALL TO ORDER:**

DDA Chair Andy Joslyn called the DeWitt Downtown Development Authority Board of Directors meeting to order at 12:05 pm.

Directors Present: Joel Dillingham, Sheryl Landgraf, Andy Joslyn, Sue Leeming, Christy Callahan, Andy Joslyn, & Kelly Preston

Directors Absent: Ryan Mitchell, Emmie Musser & Corey Rees

Others Present: Daniel Coss, City Administrator  
Jennifer Roberts, DDA Coordinator

**APPROVAL OF AGENDA:** Motion by Director Leeming, seconded by Director Landgraf, and carried by unanimous vote of the board to approve the agenda as presented. **MOTION CARRIED.**

**APPROVAL OF THE AUGUST 8, 2022, SPECIAL MEETING MINTUES:** Motion by Director Landgraf, seconded by Director Preston, and carried by unanimous vote of the board to approve the minutes. **MOTION CARRIED.**

**APPROVAL OF AUGUST 2022 ACOUNTS PAYABLE AND PAYROLL:** Motion by Director Leeming and seconded by Director Preston and carried by unanimous vote of the board to approve the accounts payable and payroll. **MOTION CARRIED.**

**RECEIVE AND FILE AUGUST 2022 TREASURER’S REPORTS:** Motion by Director Landgraf and seconded by Director Leeming and carried by unanimous vote of the board to receive and place on file the treasurer’s report. **MOTION CARRIED.**

**PUBLIC COMMENTS:** None

**OLD BUSINESS:** None

**NEW BUSINESS:**

**1. Façade Grant Committee**

Motion by Director Callahan and seconded by Director Leeming and carried by unanimous vote of the board to appoint Director Landgraf, Director Leeming, and DDA Chair Joslyn to the Façade Grant Committee. **MOTION CARRIED**

**2. Fall & Christmas Market**

Motion by Director Dillingham and seconded by Director Callahan and carried by vote of the board to approve DJ payments for the Fall and Christmas Market and to ask Council to approve road closures and open alcohol in the streets for both events.  
**MOTION CARRIED.**

**EXTENDED PUBLIC COMMENTS:** None.

**STAFF AND COMMITTEE REPORTS:**

1. Coordinators Report – Farmers Market has been a bit slow, so we have added live music back into the market as of 9/20. Downtown Day is 9/24. The DDA will be focusing on Downtown Businesses that week leading up to it.
2. City Administrator: - The Michigan Downtown Association is wanting to host a meeting in our Community Room in March.
3. Council Report: - Gave an update on the new 110 Lofts.

**ADJOURNMENT.** Meeting was adjourned at 1:00pm (Motion by Director Landgraf, seconded by Director Callahan, unanimous vote.)

Respectfully submitted,

Corey Rees, Board Secretary