



**DOWNTOWN DEVELOPMENT AUTHORITY BOARD OF DIRECTORS  
ANNUAL INFORMATIONAL MEETING AGENDA  
MEETING AGENDA  
MONDAY, JUNE 6, 2022 12:00 PM  
DEWITT CITY HALL 414 EAST MAIN STREET**

**Call To Order**

**Approval of Agenda**

**Approval of [May Meeting Minutes from May 9, 2022](#)**

**Approval of May 2022 [Accounts Payable](#) and [Payroll](#)**

**Receive and File [May 2022 Treasurer's Report](#)**

**Public Comments:** The public is encouraged to address the DDA Board at this time. Citizens will have an additional opportunity under Extended Public Comment. Each member of the public is limited to seven (7) minutes.

**Old Business:** NONE

**New Business Items:**

**1. Budget Amendment**

- [Staff Report](#) & [Budget Amendments](#)

**Recommended Action:** To approve the Fiscal Year 2021-2022 Budget Amendments for the Downtown Development Authority as presented and commit 50% (\$78,939) towards the LAND/PUBLIC PARKING LOT ACQUISITION RESERVE ACCOUNT

**2. FY 22-23 Budget**

- [Staff Report](#) & [FY22-23 Budget](#)

**Recommended Action:** Approve the FY22-23 Budget.

### **3. Façade Grant – Sermak Enterprises**

- [Staff Report & Supporting Documentation](#)

**Recommended Action:** Approval of the reimbursement request for Sermak Enterprises 2021 façade grant in the amount of \$2,475.00.

### **4. Façade Grant – Hartlieb, LLC**

- [Staff Report & Supporting Documentation](#)

**Recommended Action:** Approval of the reimbursement request for Hartlieb, LLC 2021 façade grant in the amount of \$1,755.00.

### **5. Façade Grant – DeWitt Dental Associates**

- [Staff Report & Supporting Documentation](#)

**Recommended Action:** Approval of the reimbursement request for DeWitt Dental Associates 2021 façade grant in the amount of \$5,000.00.

### **6. Façade Grant – Hungry Howie’s Pizza/DeWitt Pizza Company, LLC**

- [Staff Report & Supporting Documentation](#)

**Recommended Action:** Approval of the reimbursement request for Hungry Howie’s Pizza/DeWitt Pizza Company, LLC 2021 façade grant in the amount of \$5,000.00.

### **7. Façade Grant Extension Request – Spicer Counseling Services, PPLC**

- [Staff Report](#)

**Recommended Action:** Approve 30 Day Extension Request

**EXTENDED PUBLIC COMMENTS:** The public is encouraged to address the DDA Board at this time. Citizens will have an additional opportunity under Extended Public Comment. Each member of the public is limited to seven (7) minutes.

#### **STAFF AND COMMITTEE REPORTS:**

1. City Administrator’s Report
2. Council Report

#### **ADJOURNMENT**

Official minutes of the Board Meetings are available for public inspection at City Hall, 414 E. Main Street, DeWitt, Michigan 48820. The City of DeWitt will provide to individuals with disabilities, reasonable auxiliary aids and services which are needed to fully participate in any meeting provided a 72-hour notice is received by phone or in writing. Contact the City Clerk at 414 E Main Street, DeWitt, Michigan 48820 or by calling (517) 669-2441.

**Posted: June 3, 2022**