

DEWITT DOWNTOWN DEVELOPMENT AUTHORITY
Meeting Minutes– BOARD OF DIRECTORS
Tuesday, February 14, 2022

CALL TO ORDER:

DDA Executive Director Coss called the DeWitt Downtown Development Authority Board of Directors meeting to order at 12:00 pm.

Directors Present: Joel Dillingham, Sheryl Landgraf, Sue Leeming, Corey Rees, Christy Callahan, Emmie Musser, Kelly Preston

Directors Absent: Andy Joslyn, Ryan Mitchell

APPROVAL OF AGENDA: Motion by Director Leeming, seconded by Director Landgraf, and carried by unanimous vote of the board to approve the agenda as presented. **MOTION CARRIED.**

APPROVAL OF THE SPECIAL MEETING MINUTES FROM JANUARY 24, 2022 MEETING MINUTES:

Motion by Director Leeming, seconded by Director Landgraf, and carried by unanimous vote of the board to approve the minutes. **MOTION CARRIED.**

APPROVAL OF DECEMBER 2021 ACOUNTS PAYABLE AND PAYROLL:

Motion by Director Dillingham and seconded by Director Landgraf and carried by unanimous vote of the board to approve the accounts payable and payroll. **MOTION CARRIED.**

RECEIVE AND FILE DECEMBER 2021 TREASURER’S REPORTS: Motion by Director Landgraf and seconded by Director Preston and carried by unanimous vote of the board to receive and place on file the treasurer’s report. **MOTION CARRIED.**

PUBLIC COMMENTS: None

OLD BUSINESS: None

NEW BUSINESS:

1. Appointment of Jennifer Roberts, DDA Coordinator Position

Director Lemming and seconded by Director Landgraf and carried by unanimous vote of the board to appoint Jennifer Roberts as the DDA Coordinator. **MOTION CARRIED.**

2. Cabin Fever Reliever Agreement with Lions Club

Director Lemming and seconded by Director Preston and carried by unanimous vote of the board to accept the agreement with the DeWitt Breakfast Lions Club. **MOTION CARRIED.**

3. Cabin Fever Reliever Expense Approval

Director Callahan and seconded by Director Dillingham and carried by unanimous vote of the board to approve the Cabin Fever Reliever Expenses. **MOTION CARRIED**

4. 2022 Farmers Market Application and Market Rules

Director Landgraf and seconded by Director Musser and carried by unanimous vote of the board to approve the DeWitt Downtown Development Authority 2022 Farmers Market Application and Rules dated February 14, 2022. **MOTION CARRIED**

EXTENDED PUBLIC COMMENTS: None.

STAFF AND COMMITTEE REPORTS:

1. City Administrator: - Bridge Street Social Sale Closed
2. Council Report: Mayor Lemming gave an update on the Parks Improvement plan.

ADJOURNMENT. Meeting was adjourned at 1:01 (Motion by Director Callahan, seconded by Director Landgraf, unanimous vote.)

Respectfully submitted,

Sheryl Landgraf, Board Secretary