



**DOWNTOWN DEVELOPMENT AUTHORITY BOARD OF DIRECTORS
MEETING AGENDA
MONDAY, FEBRUARY 14, 2022 12:00 PM
DEWITT CITY HALL 414 EAST MAIN STREET**

Call To Order

Approval of Agenda

Approval of [Special Meeting Minutes from January 24, 2021](#)

Approval of January 2022 [Accounts Payable](#) and [Payroll](#)

Receive and File [January 2022 Treasurer's Report](#)

Public Comments: The public is encouraged to address the DDA Board at this time. Citizens will have an additional opportunity under Extended Public Comment. Each member of the public is limited to seven (7) minutes.

Old Business: NONE

New Business Items:

1. Appointment of Jennifer Roberts, DDA Coordinator Position

- [Staff Report](#) and [Resume](#)

Recommended Action: Approval of the appointment of Jennifer Roberts to the DDA Coordinator Position with benefit package

2. Cabin Fever Reliever Agreement with Lions Club

- [Staff Report](#) and [Agreement](#)

Recommended Action: Approval of the agreement with the DeWitt Breakfast Lions Club

3. Cabin Fever Reliever Expense Approval

- [Staff Report](#)

Recommended Action: Approval of expenses for the March 19, 2022 Cabin Fever Reliever as outlined on the report dated February 11, 2022.

4. 2022 Farmers Market Application and Market Rules

- [Staff Report, Application and Rules](#)

Recommended Action: Approval of the DeWitt Downtown Development Authority 2022 Farmers Market Application and Rules dated February 14, 2022.

EXTENDED PUBLIC COMMENTS: The public is encouraged to address the DDA Board at this time. Citizens will have an additional opportunity under Extended Public Comment. Each member of the public is limited to seven (7) minutes.

STAFF AND COMMITTEE REPORTS:

1. City Administrator's Report – Bridge Street Social Sale Closed,
2. Council Report

ADJOURNMENT

Official minutes of the Board Meetings are available for public inspection at City Hall, 414 E. Main Street, DeWitt, Michigan 48820. The City of DeWitt will provide to individuals with disabilities, reasonable auxiliary aids and services which are needed to fully participate in any meeting provided a 72-hour notice is received by phone or in writing. Contact the City Clerk at 414 E Main Street, DeWitt, Michigan 48820 or by calling (517) 669-2441.

Posted: February 11, 2022