

**DEWITT DOWNTOWN DEVELOPMENT AUTHORITY
MEETING MINUTES – BOARD OF DIRECTORS
Tuesday, June 8, 2021**

CALL TO ORDER:

Chair Callahan called the DeWitt Downtown Development Authority (“DDA”) Board of Directors meeting to order at 12:02 p.m.

Directors Present: Christy Callahan, Joel Dillingham (virtually in the City of DeWitt, Clinton County, Michigan), Andy Joslyn (virtually in the City of DeWitt, Clinton County, Michigan), Sheryl Landgraf, Emmie Musser, Kelly Preston, and Corey Rees

Directors Absent: Sue Leeming
Ryan Mitchell

Others Present: Andrea Schowengerdt, DDA Coordinator

APPROVAL OF AGENDA: Motion by Director Landgraf, seconded by Director Musser, and carried by unanimous vote of the board to approve the agenda as presented.

MOTION CARRIED.

APPROVAL OF THE MAY 11, 2021 MEETING MINUTES: Motion by Director Rees, seconded by Director Landgraf, and carried by unanimous vote of the board to approve the minutes as presented. **MOTION CARRIED.**

APPROVAL OF MAY 2021 ACCOUNTS PAYABLE AND PAYROLL: Motion by Director Joslyn, seconded by Director Preston, and carried by unanimous vote of the board to approve the accounts payable and payroll. **MOTION CARRIED.**

RECEIVE AND FILE MAY 2021 TREASURER’S REPORTS: Motion by Director Landgraf, seconded by Director Dillingham, and carried by unanimous vote of the board to receive and file the treasurer’s reports. **MOTION CARRIED.**

PUBLIC COMMENTS: None

OLD BUSINESS: None

NEW BUSINESS

1. APPROVAL OF THE FISCAL YEAR 2020-2021 BUDGET AMENDMENTS

Motion by Director Rees, seconded by Director Musser, and passed by general consent vote of the board to postpone approval the Fiscal Year 2020-2021 Budget

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Amendments for the Downtown Development Authority as presented. **MOTION CARRIED.**

2. APPROVAL OF THE FISCAL YEAR 2021-2022 OPERATING BUDGET

Motion by Director Rees, seconded by Director Musser, and passed by general consent vote of the board to postpone approval the Fiscal Year 2021-2022 Downtown Development Authority Budget as recommended by the DDA Sub-Committee and approved by DeWitt City Council on May 24, 2021. **MOTION CARRIED.**

3. DOWNTOWN DEWITT CROSSWALK PAINTING PROJECT

Discussion. The DDA would like to move forward on the crosswalk project with another artist.

STAFF AND COMMITTEE REPORTS:

1. Coordinator's Report

Update on 2021 Farmers Market, Downtown DeWitt Cruise-in, and electric charging station in the DDA Parking lot

2. City Administrator Report

3. Council Report

ADJOURNMENT: Meeting adjourned at 1:27 p.m.

Respectfully Submitted:

Ryan Mitchell, Board Secretary