

**DEWITT DOWNTOWN DEVELOPMENT AUTHORITY
MEETING MINUTES – BOARD OF DIRECTORS
Tuesday, April 13, 2021**

CALL TO ORDER:

Chair Callahan called the DeWitt Downtown Development Authority (“DDA”) Board of Directors meeting to order at 12:03 p.m.

Directors Present: Christy Callahan, Joel Dillingham (at 12:05 p.m. virtually in the City of DeWitt, Clinton County, Michigan), Sheryl Landgraf (virtually in the City of DeWitt, Clinton County, Michigan), Sue Leeming, Emmie Musser (virtually in DeWitt Township, Clinton County, Michigan), and Kelly Preston (virtually in the City of DeWitt, Clinton County, Michigan)

Directors Absent: Ryan Mitchell
Andy Joslyn
Corey Rees

Others Present: Daniel Coss, City Administrator
Andrea Schowengerdt, DDA Coordinator

APPROVAL OF AGENDA: Motion by Director Leeming, seconded by Director Preston, and carried by unanimous vote of the board to approve the Agenda. **MOTION CARRIED.**

APPROVAL OF THE MARCH 9, 2021 MEETING MINUTES: Motion by Director Leeming, seconded by Director Preston, and carried by unanimous vote of the board to approve the minutes as presented. **MOTION CARRIED.**

APPROVAL OF MARCH 2021 ACCOUNTS PAYABLE AND PAYROLL: Motion by Director Leeming, seconded by Director Landgraf, and carried by unanimous vote of the board to approve the accounts payable and payroll. **MOTION CARRIED.**

RECEIVE AND FILE MARCH 2021 TREASURER’S REPORTS: Motion by Director Landgraf, seconded by Director Preston, and carried by unanimous vote of the board to receive and file the treasurer’s reports. **MOTION CARRIED.**

PUBLIC COMMENTS: None

OLD BUSINESS: None

NEW BUSINESS

**DEWITT DOWNTOWN DEVELOPMENT AUTHORITY
MEETING MINUTES – BOARD OF DIRECTORS
Tuesday, April 13, 2021**

1. DDA Budget Priority Discussion

DDA Board discussed budget priorities for FY21-22 including advertising, recycling, community internet, potential purchase of downtown parking lot, banners, bike racks, and benches.

2. Approval of Downtown Crosswalk Public Art Project and Materials Purchase

Motion by Director Leeming, seconded by Director Musser, and carried by unanimous vote of the board to approve DDA participation in the downtown crosswalk painting project with Emily Freshour for a maximum amount of \$5,000 and authorize a 50% payment of \$2,500 for material purchase. **MOTION CARRIED..**

STAFF AND COMMITTEE REPORTS:

1. Coordinator’s Report

Update on 2021 Farmers Market and Crosswalk Public Art Project

2. City Administrator Report

Update on vacant lot at Bridge and Main and future downtown road closures

3. Council Report

ADJOURNMENT: Meeting adjourned at 1:19 p.m.

Respectfully Submitted:

Ryan Mitchell, Board Secretary