



**Board of Directors  
Meeting Agenda  
Tuesday, December 8, 2020  
CITY HALL 414 EAST MAIN STREET  
VIRTUAL MEETING  
www.webex.com**

**Meeting number (access code): 126 938 1720  
Meeting password: rdJYbfia444 (73592342 from phones and video systems)  
Dial-in # 408-418-9388  
12:00 PM**

**CALL TO ORDER**

**APPROVAL OF AGENDA**

**APPROVAL OF [MEETING MINUTES FROM NOVEMBER 10, 2020](#)**

**APPROVAL OF NOVEMBER 2020 [ACCOUNTS PAYABLE](#) AND [PAYROLL](#)**

**RECEIVE AND FILE NOVEMBER 2020 [TREASURER'S REPORTS](#)**

**PUBLIC COMMENTS:** The public is encouraged to address the DDA Board at this time. Citizens will have an additional opportunity under Extended Public Comment. Each member of the public is limited to seven (7) minutes.

**OLD BUSINESS:** NONE

**NEW BUSINESS ITEMS:**

- 1. [Approve 2021 DDA Board of Directors Meeting Calendar](#)**

**Recommended Action:** Approve the attached calendar, dated December 3, 2020, setting the meeting schedule for the Downtown Development Authority Board of Directors meetings as the second Tuesday of the month at 12:00 p.m.

**2. Approve Extension of [Employment Contract for DDA Coordinator](#)**

**Recommended Action:** Approve extension of employment contract for DDA Coordinator through December 31, 2021

**PUBLIC COMMENTS:**

**STAFF AND COMMITTEE REPORTS:**

1. Coordinator's Report
2. City Administrator's Report
3. Council Report

**ADJOURNMENT**

Official minutes of the Board Meetings are available for public inspection at City Hall, 414 E. Main Street, DeWitt, Michigan 48820. The City of DeWitt will provide to individuals with disabilities, reasonable auxiliary aids and services which are needed to fully participate in any meeting provided a 72 hour notice is received by phone or in writing. Contact the City Clerk at 414 E Main Street, DeWitt, Michigan 48820 or by calling (517)669-2441.

**Posted: December 3, 2020**