

**DEWITT DOWNTOWN DEVELOPMENT AUTHORITY
MEETING MINUTES – BOARD OF DIRECTORS
Tuesday, February 11, 2020**

CALL TO ORDER:

Chair Callahan called the DeWitt Downtown Development Authority (“DDA”) Board of Directors meeting to order at 7:31 a.m.

Directors Present: Christy Callahan, Joel Dillingham, Andy Joslyn, Sheryl Landgraf, Sue Leeming, , Kelly Preston, and Corey Rees (left at 8:05 a.m.)

Directors Absent: Ryan Mitchell
Fred Motz

Others Present: Daniel Coss, City Administrator (left at 8:05 a.m.)
Andrea Schowengerdt, DDA Coordinator
Dave Saltow, DeWitt Duathalon

APPROVAL OF AGENDA: Motion by Director Landgraf, seconded by Director Leeming, and carried by unanimous vote of the board to approve the Agenda. **MOTION CARRIED.**

APPROVAL OF THE JANUARY 14, 2019 MEETING MINUTES: Motion by Director Leeming, seconded by Director Landgraf, and carried by unanimous vote of the board to approve the minutes as presented. **MOTION CARRIED.**

APPROVAL OF JANUARY 2019 ACCOUNTS PAYABLE AND PAYROLL: Motion by Director Leeming, seconded by Director Joslyn, and carried by unanimous vote of the board to approve the accounts payable. **MOTION CARRIED.**

RECEIVE AND FILE JANUARY 2019 TREASURER’S REPORTS: Motion by Director Leeming, seconded by Director Landgraf, and carried by unanimous vote of the board to receive and file the reports. **MOTION CARRIED.**

PUBLIC COMMENTS: Dave spoke about the DeWitt Duathalon.

OLD BUSINESS: None.

NEW BUSINESS

- 1. Approval of Farmers Market Manager to attend 2020 Michigan Farmers Market Conference in East Lansing on March 3-4, 2020**

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Motion by Director Leeming, seconded by Director Joslyn, and carried by unanimous vote of the board to approve Farmers Market Manager to attend 2020 Farmers Market Conference. **MOTION CARRIED.**

2. Approval of DDA Coordinator to attend Michigan Downtown Association (MDA) Workshop in Lansing on March 12, 2020

Motion by Director Landgraf, seconded by Director Preston, and carried by unanimous vote of the board to approve DDA Coordinator to attend MDA Workshop. **MOTION CARRIED.**

3. Amend DDA Board of Directors Meeting Location for March 10, 2020 due to Voting at DeWitt City Hall

Motion by Director Leeming, seconded by Director Rees, and carried by unanimous vote of the board to approve holding the March 10, 2020 DDA Meeting at 240 S. Bridge St., Ste. 220 DeWitt, MI 48820. **MOTION CARRIED.**

4. DeWitt Cabin Fever Reliever

Discussion.

STAFF AND COMMITTEE REPORTS:

1. Website Update

None

2. City Administrator Report

None

3. Council Report

None

ADJOURNMENT: Meeting adjourned at 8:35 a.m.

Respectfully Submitted:

Ryan Mitchell, Board Secretary