

**DEWITT DOWNTOWN DEVELOPMENT AUTHORITY  
MEETING MINUTES – BOARD OF DIRECTORS  
Tuesday, October 8, 2019**

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**CALL TO ORDER:**

Chair Callahan called the DeWitt Downtown Development Authority (“DDA”) Board of Directors meeting to order at 7:32 a.m.

Directors Present: Christy Callahan, Joel Dillingham, Andy Joslyn, Sue Leeming, Ryan Mitchell, Kelly Preston, and Corey Rees

Directors Absent: Sheryl Landgraf, Fred Motz

Others Present: Daniel Coss, City Administrator

**APPROVAL OF AGENDA:** Motion by Director Leeming, seconded by Director Mitchell, and carried by unanimous vote of the board to approve the Agenda. **MOTION CARRIED.**

**APPROVAL OF THE SEPTEMBER 10, 2019 MEETING MINUTES:** Motion by Director Leeming, seconded by Director Mitchell, and carried by unanimous vote of the board to approve the minutes as presented. **MOTION CARRIED.**

**APPROVAL OF SEPTEMBER 2019 ACCOUNTS PAYABLE AND PAYROLL:** Motion by Director Joslyn, seconded by Director Preston, and carried by unanimous vote of the board to approve the accounts payable. **MOTION CARRIED.**

**RECEIVE AND FILE SEPTEMBER 2019 TREASURER’S REPORTS:** Motion by Director Leeming, seconded by Director Mitchell, and carried by unanimous vote of the board to receive and file the reports. **MOTION CARRIED.**

**PUBLIC COMMENTS:** None

**OLD BUSINESS:** None

**NEW BUSINESS**

**1. 2020 Duathlon Event in Downtown DeWitt**

Date set for Saturday, May 2, 2020 at 8 a.m. Director Leeming, Director Callahan, Director Mitchell, and Director Joslyn appointed to planning committee.

**2. 2020 Winter Festival Planning Committee**

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Director Leeming, Director Joslyn, Director Rees, and Director Dillingham appointed to planning committee. Planning committee will organize activities and set a budget.

**3. 2020 Road Construction Update**

Verbal report from City Administrator

**STAFF AND COMMITTEE REPORTS:**

1. **Coordinator's Report**  
None
2. **City Administrator's Report**  
Update on crosswalk RFP and 2019 Ox Roast
3. **Council Report**

**ADJOURNMENT:** Meeting adjourned at 8:41 a.m.

Respectfully Submitted:

Ryan Mitchell, Board Secretary