

**DEWITT DOWNTOWN DEVELOPMENT AUTHORITY  
MEETING MINUTES – BOARD OF DIRECTORS  
Tuesday, August 13, 2019**

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**CALL TO ORDER:**

Chair Joslyn called the DeWitt Downtown Development Authority (“DDA”) Board of Directors meeting to order at 7:33 a.m.

Directors Present: Joel Dillingham, Andy Joslyn, Sheryl Landgraf, Sue Leeming  
Ryan Mitchell, and Kelly Preston

Directors Absent: Christy Callahan  
Fred Motz  
Corey Rees

Others Present: Daniel Coss, City Administrator  
Andrea Schowengerdt, DDA Coordinator

**APPROVAL OF AGENDA:** Motion by Director Leeming, seconded by Director Landgraf, and carried by unanimous vote of the board to approve the Agenda. **MOTION CARRIED.**

**APPROVAL OF THE July 9, 2019 MEETING MINUTES:** Motion by Director Landgraf, seconded by Director Preston, and carried by unanimous vote of the board to approve the minutes as presented. **MOTION CARRIED.**

**APPROVAL OF JULY 2019 ACCOUNTS PAYABLE AND PAYROLL:** Motion by Director Leeming, seconded by Director Landgraf, and carried by unanimous vote of the board to approve the accounts payable. **MOTION CARRIED.**

**RECEIVE AND FILE JULY 2019 TREASURER’S REPORTS:** Motion by Director Leeming, seconded by Director Landgraf, and carried by unanimous vote of the board to receive and file the reports. **MOTION CARRIED.**

**PUBLIC COMMENTS:** None

**OLD BUSINESS:** None

**NEW BUSINESS**

**1. Façade Grant Review Committee Recommendations**

Motion by Director Leeming, seconded by Director Landgraf, and carried by unanimous vote of the board to approve the recommendations of the Façade Grant

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Review Committee and award \$18,000 to the Façade Grant Improvement Program for FY 2019-20. **MOTION CARRIED.**

**2. Quote for Banners**

Discussion regarding downtown banners

**3. Fall Concert in Empty Lot**

Discussion regarding fall concert

**STAFF AND COMMITTEE REPORTS:**

**1. Coordinator's Report**

Coordinator provided written report

**2. City Administrator's Report**

None

**3. Council Report**

None

**ADJOURNMENT:** Meeting adjourned at 8:43 a.m.

Respectfully Submitted:

Ryan Mitchell, Board Secretary