

**DEWITT DOWNTOWN DEVELOPMENT AUTHORITY  
MEETING MINUTES – BOARD OF DIRECTORS  
Tuesday, June 14, 2016**

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**CALL TO ORDER:**

Vice Chair Randall Chambers called the meeting to order at 7:35 a.m.

Directors Present: Randall Chambers, Andy Joslyn, Fred Motz, Christine Callahan, Kelly Preston, Kim Lawrence, Jennifer Whitman

Directors Absent: Beth Herendeen and Jim Rundborg

Others Present: Heather Tracy, DDA Coordinator  
Daniel Coss, City Administrator

**APPROVAL OF AGENDA:** On motion by Director Motz, seconded by Director Preston, and carried by vote of the Board to approve the Agenda.

**APPROVAL OF May 10, 2016 MEETING MINUTES:** On motion by Director Callahan, seconded by Director Lawrence and carried by a vote of the Board to approve the minutes as is.

**ACCOUNTS PAYABLE May 2016** On motion by Director Whitman, seconded by Director Joslyn and carried by vote of the Board to approve accounts payable as presented.

**PUBLIC COMMENTS:** None.

**OLD BUSINESS:** None.

**NEW BUSINESS:**

1. Review FY2015-16 Annual Budget Amendments

Motion to approve the FY15-16 Budget Amendments as presented moved by Director Callahan, seconded by Director Joslyn, and carried.

2. Review Fiscal Year 2016-2017 Annual Budget

Motion to approve the Fiscal Year 2016-17 Annual DDA Budget as presented and approved by the DeWitt City Council moved by Director Lawrence, seconded by Director Preston, and carried.

### 3. Façade Grant Extension for Reed Insurance Agency

Motion to approve the Façade Grant Extension for Reed Insurance Agency from June 1, 2016 to July 15, 2016 moved by Director Whitman, seconded by Director Callahan, and carried. Director Joslyn abstained from the vote.

#### **STAFF AND COMMITTEE REPORTS:**

1. Coordinator's Report: Mrs. Tracy provided a written report.
2. City Administrator's Report: Mr. Coss provided a verbal report.
3. Council Report: None

**ADJOURNMENT:** On motion by Director Motz seconded by Director Callahan, and carried by vote of the Board to adjourn at 8:22 am.

Respectfully Submitted:

Heather Tracy, DDA Coordinator  
For Andrew Joslyn, Board Secretary