

**DEWITT DOWNTOWN DEVELOPMENT AUTHORITY  
MEETING MINUTES – BOARD OF DIRECTORS  
Tuesday, June 13, 2017**

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**CALL TO ORDER:**

Chair Herendeen called the meeting to order at 7:31 a.m.

Directors Present: Beth Herendeen, Sue Leeming, Kelly Preston, Justin King, Andy Joslyn, Christine Callahan, Jennifer Whitman, Randall Chambers

Directors Absent: Fred Motz

Others Present: Dan Coss, City Administrator

**APPROVAL OF AGENDA:** On motion by Director Leeming, seconded by Director Joslyn, and carried by unanimous vote of the Board to approve the Agenda.

**APPROVAL OF MAY 9, 2017 MEETING MINUTES:** On motion by Director Joslyn, seconded by Chairperson Preston and carried by unanimous vote of the Board to approve the minutes as presented.

**ACCOUNTS PAYABLE MAY 2017** On motion by Director Joslyn, seconded by Director Leeming and carried by unanimous vote, though Director Herendeen abstained, of the Board to approve the Accounts Payable.

**RECEIVE AND FILE MAY 2017 TREASURER’S REPORTS:** On motion by Director Leeming, seconded by Director Joslyn and carried by unanimous vote of the Board to receive and file the reports.

**PUBLIC COMMENTS:** None.

**OLD BUSINESS:** None

**NEW BUSINESS:**

1. On motion from Director Leeming, seconded by Director Whitman, and carried by unanimous vote, the Board approved the FY2017-18 Budget.
2. On motion from Director Callahan, seconded by Director Preston, and carried by unanimous vote, the Board approved the FY2016-17 Budget Amendments.

3. On motion from Director Leeming, seconded by Director Whitman, and carried by unanimous vote, the Board approved the 90-Day Wage Adjustment for Stephanie Murray.
4. On motion from Director Leeming, seconded by Director Joslyn, and carried by unanimous vote, the Board approved the one-time payment for additional hours for graphic design to Stephanie Murray.

**STAFF AND COMMITTEE REPORTS:**

1. Website update: none
2. Coordinator's Report: DDA Coordinator Murray, though absent, submitted a summary of May activity for the Board's information.
3. City Administrator's Report: none
4. Council Report: none
5. Budget Committee: none

**ADJOURNMENT:** Meeting adjourned at 8:30 a.m.

Respectfully Submitted:

Stephanie Murray, DDA Coordinator  
For Andrew Joslyn, Board Secretary