

**DEWITT DOWNTOWN DEVELOPMENT AUTHORITY
MEETING MINUTES – BOARD OF DIRECTORS**

Tuesday, January 13, 2015

CALL TO ORDER:

Chairman Dustin Preston called the meeting to order at 7:48 a.m.

Directors Present: Dustin Preston, Mayor Jim Rundborg, Matthew Cooper,
Kim Lawrence, Dr. Randall Chambers
Directors Absent: Fred Motz, Beth Herendeen, Paul Hartlieb, Brent Warner
Others Present: Linda Kahler, DDA Coordinator
Daniel Coss, City Administrator

APPROVAL OF AGENDA: On motion by Mayor Rundborg, seconded by Director Lawrence, and carried by vote of the Board to approve the Agenda.

NOTE: Formal Approval of the October 2014 Minutes

ACCOUNTS PAYABLE: On motion by Director Cooper, seconded by Lawrence, and carried by vote of the Board to approve accounts payable as presented.

RECEIVE AND FILE DECEMBER 2014 TREASURER'S REPORTS: Received and filed.

PUBLIC COMMENTS: NONE

OLD BUSINESS:

1. Discussed Progress in hiring a DDA Assistant, position has been posted. Applications will be reviewed and interviews scheduled.

NEW BUSINESS:

1. A brief discussion as had on focus areas and potential DDA projects. No formal conclusion was drawn. A discussion was had with regard to vacant properties and possible business development.
2. DDA Coordinator Kahler, suggested 2015 Farmers Market Season operating hour change from 5-8pm, to 4-7pm and the dates set to start the season on Tuesday, June 2, 2015 and run 20 markets with a closing date of Tues., Oct. 13. Motion was made by Director Cooper, seconded by Director Lawrence and carried by a vote of the Board to approve dates and times.

STAFF AND COMMITTEE REPORTS:

1. Website Updates: None
2. Coordinator's Report: Mrs. Kahler gave written report
3. City Administrator's Report: Mr. Coss provided a verbal report
4. Council Report: None

ADJOURNMENT: On motion by Director Rundborg, seconded by Director Cooper, and carried by vote of the Board to adjourn at 8:30 a.m.

Respectfully Submitted:

Linda Kahler, DDA Coordinator
for Paul Hartlieb, Board Secretary