

**DEWITT DOWNTOWN DEVELOPMENT AUTHORITY
MEETING MINUTES – BOARD OF DIRECTORS
Tuesday, August 9, 2016**

CALL TO ORDER:

Chair Beth Herendeen called the meeting to order at 7:33 a.m.

Directors Present: Beth Herendeen, Jim Rundborg, Kelly Preston, Jennifer Whitman, Andy Joslyn, Fred Motz
Kim Lawrence arrived at 7:34 a.m.

Directors Absent: Randall Chambers and Christine Callahan

Others Present: Heather Tracy, DDA Coordinator
Daniel Coss, City Administrator

APPROVAL OF AGENDA: On motion by Director Rundborg, seconded by Director Motz, and carried by vote of the Board to approve the Agenda.

APPROVAL OF July 12, 2016 MEETING MINUTES: On motion by Director Whitman, seconded by Director Preston and carried by a vote of the Board to approve the minutes as is.

ACCOUNTS PAYABLE August 2016 On motion to approve everything except the façade grant for Reed Insurance by Director Motz, seconded by Director Lawrence and carried by vote. On motion to approve the façade grant reimbursement by Director Whitman, seconded by Director Motz and carried by vote, of which Director Joslyn abstained.

RECEIVE AND FILE June 2016 TREASURER'S REPORTS: On motion by Director Motz, seconded by Director Preston and carried by vote of the Board to receive and file the reports.

PUBLIC COMMENTS: None.

OLD BUSINESS: None.

NEW BUSINESS:

1. Marketing Initiative Proposal Review

The discussion and decision has been tabled to the September meeting. Upon review, the directors would like more information about the firms.

STAFF AND COMMITTEE REPORTS:

1. Coordinator's Report: Mrs. Tracy provided a written and verbal report.
2. City Administrator's Report: Mr. Coss provided a verbal report.
3. Council Report: None

ADJOURNMENT: On motion by Director Motz seconded by Director Rundborg, and carried by vote of the Board to adjourn at 8:31 am.

Respectfully Submitted:

Heather Tracy, DDA Coordinator
For Andrew Joslyn, Board Secretary