

**DEWITT DOWNTOWN DEVELOPMENT AUTHORITY  
MEETING MINUTES – BOARD OF DIRECTORS  
Tuesday, June 12, 2018**

---

**CALL TO ORDER:**

Chair Chambers called the DDA Board Meeting to order at 7:30 a.m.

Directors Present: Sue Leeming, Randy Chambers, Andy Joslyn, Kelly Preston, Christine Callahan, Denise Donohue, and Corey Rees (arrived at 7:37 am)

Directors Absent: Fred Motz, Ryan Mitchell

Others Present: Daniel Coss, City Administrator

**APPROVAL OF AGENDA:** Motion by Director Leeming, seconded by Director Callahan, and carried by unanimous vote of the Board to approve the Agenda. **MOTION CARRIED.**

**APPROVAL OF THE May 8, 2018 MEETING MINUTES:** Motion by Director Leeming, seconded by Director Donohue and carried by unanimous vote of the Board to approve the minutes as presented. **MOTION CARRIED.**

**APPROVAL of ACCOUNTS PAYABLE and PAYROLL MAY 2018** Motion by Director Joslyn seconded by Director Donohue and carried by unanimous vote of the Board to approve the Accounts Payable. **MOTION CARRIED.**

**RECEIVE AND FILE MAY 2018 TREASURER’S REPORTS:** Motion by Director Leeming, seconded by Director Donohue and carried by unanimous vote of the Board to receive and file the reports. **MOTION CARRIED.**

**PUBLIC COMMENTS:** None.

**OLD BUSINESS:** None.

**NEW BUSINESS**

**1. Approval of the Fiscal Year 2017-2018 Budget Amendments**

Motion by Director Leeming, seconded by Director Joslyn to approve the Budget Amendments for Fiscal Year 2017-2018.

2. **Approval of the Fiscal Year 2018-2019 Budget** – Motion by Director Preston, seconded by Director Joslyn to approve the Fiscal Year 2018-2019 Budget.

**STAFF AND COMMITTEE REPORTS:**

1. Website update: None
2. Farmers Market Manager Report : Discussed YMCA Mobile Food Pantry and the DARA Inflatables.
3. City Administrator's Report: Verbal report given on the Greater Lansing Arts Council Create Place Initiative Update proposed workshop on August 1 from 6-9 pm at City Hall.
4. Council Report: Verbal report given by Mayor Leeming on Council activities

**ADJOURNMENT:** Meeting adjourned at 8:29 a.m.

Respectfully Submitted:

Andrew Joslyn, Board Secretary