



**Board of Directors  
Meeting Agenda  
Tuesday, January 8, 2019  
CITY HALL 414 EAST MAIN STREET  
7:30 AM**

**CALL TO ORDER**

**APPROVAL OF AGENDA**

**INTRODUCTION OF NEW DDA COORDINATOR, ANDREA SCHOWENGERDT**

**APPROVAL of Meeting Minutes from the December 11, 2018**

**APPROVAL of December 2018 ACCOUNTS PAYABLE and PAYROLL**

**RECEIVE AND FILE December 2018 TREASURER'S REPORTS**

**PUBLIC COMMENTS:** The public is encouraged to address the DDA Board at this time. Citizens will have an additional opportunity under Extended Public Comment. Each member of the public is limited to seven (7) minutes.

**OLD BUSINESS: NONE**

**NEW BUSINESS ITEMS:**

**1. Approval of the 2019 DDA Board of Directors Meeting Calendar**

**Recommended Action:** To approve the attached calendar, dated January 8, 2019, setting the meeting schedule for the Downtown Development Authority Board of Directors meetings as the second Tuesday of the month at 7:30 am.

**2. Approval of DDA Coordinator attending MEDA (Michigan Economic Developers Association) Capitol Day in Lansing on February 19, 2019**

**Recommended Action:** To authorize DDA Coordinator, Andrea Schowengerdt, to attend MEDA Capitol Day on February 19, 2019 and authorize registration fees of \$180.00.

**EXTENDED PUBLIC COMMENTS:**

**STAFF AND COMMITTEE REPORTS:**

1. Website Updates
2. City Administrator's Report
3. Council Report

**8:25 ADJOURNMENT**

Official minutes of the Board Meetings are available for public inspection at City Hall, 414 E. Main Street, DeWitt, Michigan 48820. The City of DeWitt will provide to individuals with disabilities, reasonable auxiliary aids and services which are needed to fully participate in any meeting provided a 72 hour notice is received by phone or in writing. Contact the City Clerk at 414 E Main Street, DeWitt, Michigan 48820 or by calling (517)669-2441.

**Posted: January 4, 2019**