

**DEWITT DOWNTOWN DEVELOPMENT AUTHORITY
MEETING MINUTES – BOARD OF DIRECTORS
Tuesday, August 14, 2018**

CALL TO ORDER:

Director Leeming called the DDA Board Meeting to order at 7:33 a.m.

Directors Present: Sue Leeming, Ryan Mitchell, Denise Donohue, Fred Motz and Corey Rees

Directors Absent: Andy Joslyn, Christine Callahan, Randy Chambers

Others Present: Daniel Coss, City Administrator, Rebekah Favior, DDA Market Manager

APPROVAL OF AGENDA: Motion by Director Mitchell, seconded by Director Preston, and carried by unanimous vote of the Board to approve the Agenda. **MOTION CARRIED.**

APPROVAL OF THE July 10, 2018 MEETING MINUTES: Motion by Director Preston, seconded by Director Donohue and carried by unanimous vote of the Board to approve the minutes as presented. **MOTION CARRIED.**

APPROVAL of ACCOUNTS PAYABLE and PAYROLL July 2018 Motion by Director Donohue seconded by Director Motz and carried by unanimous vote of the Board to approve the Accounts Payable. **MOTION CARRIED.**

RECEIVE AND FILE JULY 2018 TREASURER’S REPORTS: Motion by Director Donohue, seconded by Director Motz and carried by unanimous vote of the Board to receive and file the reports. **MOTION CARRIED.**

PUBLIC COMMENTS: None.

OLD BUSINESS: None.

NEW BUSINESS

1. Discussion on Main Street Open House – “Ride the Road”

The Board of Directors would like to hold the date of October 16 with a tentative time of 4-6 pm and coordinate events that would not interfere with a scheduled DARA event at the Sports Parks. Additional discussion at the September meeting.

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2. Discussion of the Lansing Arts Council Create Place Workshop

Several of the DDA Board Members attended the Lansing Arts Council Create Place workshop and gave an update on the workshop. Several board members plan to attend the follow-up meeting on September 11 from 6-9 pm. The Board discussed changing the crosswalks in Main Street reconstruction project to poured concrete versus stamped dyed concrete. This would allow the crosswalks to be painted in an artistic design.

STAFF AND COMMITTEE REPORTS:

1. Website update: None
2. Farmers Market Manager Report : Update to Board will be provided at the meeting.
3. City Administrator's Report:
The Ox Roast Planning Committee has had discussions about revamping the entire festival.
Rebekah Favior, Market Manager, is planning to leave the DDA at the end of the Farmers Market season for a full-time opportunity with Clinton County Soil Conservation District
4. Council Report: None

ADJOURNMENT: Meeting adjourned at 8:42 a.m.

Respectfully Submitted:

Ryan Mitchell, Board Secretary